

Minute of Meeting of the Place, Neighbourhood & Corporate Assets Committee of East Dunbartonshire Council held within Tom Johnston Chambers, 12 Strathkelvin Place, Kirkintilloch and via Cisco Webex (Hybrid Meeting) on 9 November 2023

Present: Provost **RENWICK**
Councillors **CUMMING, FERRETTI, GALLAGHER, MARSHALL, MCNALLY, MOIR, MURRAY, REID and ROSE**

Also Present: Councillor **MCDIARMID**

In Attendance: A. **Bauer** Executive Officer – Assets & Facilities
A. **Davie** Depute Chief Executive
E. **Bauer** Executive Officer – Community Services
K. **Donnelly** Chief Solicitor & Monitoring Officer
M. **Grant** EDLCT Manager
H. **Holland** Executive Officer – Land Planning & Development
F. **Lambert** Committee Services Officer
L. **McKenzie** Team Leader – Democratic Services
T. **McMenamin** Executive Officer – Roads & Neighbourhood Services
J. **Robertson** Chief Finance Officer
A. **Muir** Media Advisor

Councillor Ferretti (Convener) presiding

OPENING REMARKS

The Convener welcomed everyone to the meeting. He advised that this was a hybrid meeting where Members and Officers were participating in the Chambers and remotely. He outlined a number of procedural matters to assist Members with their participation in the meeting. He also advised that the meeting would be streamed live on YouTube.

1a APOLOGY FOR ABSENCE

An apology for absence was intimated on behalf of Councillor Gibbons.

The Chief Solicitor & Monitoring Officer advised that Provost Renwick and Councillors Ferretti, McNally and Moir and were present in the Chambers and Councillors Cumming, Marshall, Murray, Reid and Rose were present online.

1b DECLARATIONS OF INTEREST

There were no declarations of interest.

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1c DETERMINATION OF EXEMPT BUSINESS

The Committee noted that there were no items of exempt business.

1d CONVENER'S REMARKS

The Convener did not have any remarks.

1e ANY OTHER BUSINESS WHICH THE CONVENER DECIDES IS URGENT

The Convener did not have any other business.

2. MINUTE OF MEETING OF THE PLACE, NEIGHBOURHOOD & CORPORATE ASSETS COMMITTEE OF 24 AUGUST 2023.

There was submitted and approved Minute of Meeting of the Place, Neighbourhood & Corporate Assets Committee of 24 August 2023, copies of which had previously been circulated.

3. OUTSTANDING BUSINESS STATEMENT

There was submitted Report PNCA/091/23/AD by the Depute Chief Executive, copies of which had previously been circulated, providing Members with an update in relation to progress against decisions taken by Place, Neighbourhood & Corporate Assets Committee. Full details were contained within the Report and attached Appendix.

With regards to Pages 32 and 33, Items 586 to 588, Nithsdale Crescent, Bearsden, and in response to a question from Councillor Reid regarding what was outstanding, the Chief Solicitor & Monitoring Officer advised that two of the properties had been acquired, the conveyancing had been completed and they were now in the ownership of the Council. With regard to the two outstanding properties, she advised that offers had been received which included the Shared Equity element. She added that once responses had been received the conveyancing would be progressed accordingly.

With regards to Nithsdale Crescent, Bearsden, in response to a question from Councillor Reid regarding the work which required to be undertaken to ensure that the ground remained in a good condition while waiting for the project to start, the Executive Officer - Assets & Facilities advised that the site investigation works had been completed and Officers were working on the tender process relating to removing rubble and materials from site. He added that, thereafter, the site would be passed to colleagues in the Roads Service for inclusion on their maintenance regime.

At the request of Councillor Cumming, it was agreed that a Technical Note be issued relating to the anticipated timescales involved with the ground works.

Due to the public interest in Nithsdale Crescent, Bearsden, Councillor Cumming requested that a further Technical Note be provided which included details of the

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information which could be shared publicly, which was agreed by Councillor Ferretti.

With regards to Page 26, Items, 581 and 582, Traffic Free Schools Pilot Project – Experimental Traffic Regulation Order, and in response to comments from Councillor Moir, Councillor Ferretti advised that the pilot project would be carried out from the end of November 2023 to the end of December 2024. He added that a monitoring report would be issued.

Following further consideration, the Committee agreed as follows:-

- a) to consider the updates contained within the Outstanding Business Statement attached as Appendix 1; and
- b) to note that actions marked as completed would be removed from the Outstanding Business Statement.

4. PLACE, NEIGHBOURHOOD AND CORPORATE ASSETS - HOW GOOD IS OUR SERVICE (APRIL – SEPTEMBER 2023)

There was submitted Report PNCA/101/23/JG by the Depute Chief Executive, copies of which had previously been circulated, providing Committee with the performance and progress reports covering the period April-September 2023 for the following Strategic Groupings: Assets and Facilities; Community Services; Land Planning & Development; and Roads and Neighbourhood Services. Full details were contained within the Report and Appendix 1.

Following consideration, the Committee agreed as follows:-

- a) to note the submitted Strategic Group performance reporting templates as set out in Appendix 1 of the Report; and
- b) that progress on any identified improvement activity be reported in the Year End How Good Is Our Service evaluation reviews, which would be reported to the May 2024 meeting of the Committee.

5. EAST DUNBARTONSHIRE LEISURE AND CULTURE – HOW GOOD IS OUR TRUST (APRIL – SEPTEMBER 2023)

There was submitted Report PNCA/102/23/JG by the Depute Chief Executive, copies of which had previously been circulated, providing Committee with the performance and progress report covering the period April-September 2023 for East Dunbartonshire Leisure and Culture Trust (see Appendix 1). Full details were contained within the Report.

The Report covered the performance indicators as set out in the Trust's Business and Improvement Plan for 2023 – 26, approved at Council on 27 April 2023 (CE/09/23). The Report requested a high-level narrative overview of progress against the improvement priorities outlined in the Business Improvement Plan. Full details were contained within the Report and Appendix 1.

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In response to a request from Councillor Moir for details of the participation levels within East Dunbartonshire sports facilities, particularly by Young People, and also by those participants who lived out with East Dunbartonshire, the Manager, EDLCT, undertook to provide information relating to the participation levels in each of the Council's Sports facilities, which would include the Active Schools and Sports Development Programmes, which he advised were utilised by Young People. He added there were a large number of participants who travelled from out with the East Dunbartonshire area to participate in various clubs, such as, football and swimming clubs, and he undertook to include this information.

Following further consideration, the Committee agreed as follows:-

- a) to scrutinise the submitted Trust reporting template as set out in Appendix 1 of the Report; and
- b) that progress on any identified improvement activity would be reported in the Year End How Good Is Our Trust evaluation review, which would be reported to the May 2024 meeting of the Committee.

6. HOUSING REVENUE ACCOUNT MONITORING REPORT 2023/24 AT PERIOD 6

There was submitted Report PNCA/098/23/JR by the Depute Chief Executive, copies of which had previously been circulated, providing an update to Members of the Place, Neighbourhood and Corporate Assets Committee regarding the performance of the 2023/24 Housing Revenue Account (HRA) as at Period 6 from the 1 April to the 1 October 2023. Full details were contained within the Report and attached Appendix.

Following consideration, the Committee agreed as follows:-

- a) to review the Period 6 analysis and agree that it represented an early indication of the potential financial outturn position;
- b) to instruct Officers to continue to report on potential for the financial outturn in line with the established cycle of reports; and
- c) to otherwise note the content of the Report.

7. HOUSING CAPITAL PROGRAMME MONITORING REPORT 23-24 PERIOD 6

The Committee took up consideration of Report PNCA/099/23/JR by the Depute Chief Executive, copies of which had previously been circulated, providing Members with an update on the 2023/24 Housing Capital Programme as at accounting Period 6 (to 1st October 2023). Full details were contained within the Report and attached Appendix.

Following consideration, the Committee agreed as follows:-

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- a) to review the Period 6 analysis and agree that it represented an indication of the potential outturn financial position;
- b) to instruct Officers to continue to report on the projected financial outturn in line with the established cycle of reports; and
- c) to note the content of the Report.

8. LOCAL DEVELOPMENT PLAN 3 – EVIDENCE REPORT PUBLIC ENGAGEMENT

Consideration was given to Report PNCA/100//23/SM by the Depute Chief Executive, copies of which had previously been circulated, setting out a programme of work for the Evidence Gathering stage of the Council's new Local Development Plan 3. The Report also sought approval to commence work relating to the activities, events and publicity required to support public engagement on the evidence gathering process. Full details were contained within the Report and attached Appendices.

Following consideration, the Committee agreed as follows:-

- a) to note the purpose of the Evidence Gathering stage of the Local Development Plan 3 (LDP 3) and the programme of work that would support this;
- b) to approve the activities, events and publicity measures that were proposed as part of the 'public at large' engagement, as detailed in Paragraphs 3.11 to 3.24 of the Report; and
- c) to delegate authority to Officers to undertake additional targeted engagement as part of the Evidence Gathering process.

9. CLIMATE CHANGE DUTY REPORT AND CARBON MANAGEMENT PLAN 2022/23

There was submitted Report PNCA/095/23/RS by the Depute Chief Executive, copies of which had previously been circulated, seeking approval to submit the Council's Public Bodies Climate Change Duty Report, prepared in accordance with the Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Order 2015, to the Scottish Government. Full details were contained within the Report and Appendix 1.

With regard to Page 175, global investment in low emission vehicles, and in response to comments from Councillor Reid regarding the amount of charging points available in East Dunbartonshire and whether there were plans in place to cope with the expected increase, the Executive Officer – Land Planning & Development advised that this had been recognised locally and regionally and she advised that there was work ongoing at pace at regional level to accelerate the electric vehicle infrastructure. She was heard in relation to the local sites and

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advised that a Report would be submitted to a future meeting of the Council in this regard.

In response to a question from Councillor Cumming regarding the possibility of charging points being made available at train stations, the Executive Officer – Land Planning & Development advised that a number of train stations were being considered as well as at the Allander Leisure Centre and Mugdock Road. She added that there had been some technical issues which were presently being investigated. The Executive Officer – Land Planning & Development undertook to provide a Technical Note detailing the sites which were currently being considered.

Following further consideration, the Committee agreed as follows:-

- a) to approve the submission of the Public Sector Climate Change Duties Report to the Scottish Government; and
- b) to the content of the appended Annual Carbon Management Report (Appendix 1).

10. CONSULTATION RESPONSES TO THE BURIAL AND CREMATION ACT 2016

Consideration was given to Report PNCA/105/23/SE by the Depute Chief Executive, copies of which had previously been circulated, seeking approval for a response to the Scottish Government's consultation with regards to the introduction of regulations around the Burial and Cremation Act 2016. Full details were contained within the Report and attached Appendices.

Following consideration, the Committee approved the proposed responses to the four consultation documents relating to the 2016 Act which were attached to the Report.

11. STATUTORY BIODIVERSITY DUTY REPORT 2021 - 2023

The Committee took up consideration of Report PNCA/097/23/SG by the Depute Chief Executive, copies of which had previously been circulated, seeking approval of the Place, Neighbourhood & Corporate Assets Committee for the East Dunbartonshire Biodiversity Duty Report. Full details were contained within the Report and Appendix 1.

Following consideration, the Committee agreed as follows:-

- a) to note the contributions and achievements made across the Council to meet the statutory duty; and
- b) to approve the East Dunbartonshire Biodiversity Duty Delivery Report 2021 - 2023 for submission to Scottish Government and publication on the Council's website.

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12. MILNGAVIE BUSINESS IMPROVEMENT DISTRICT

The Committee took up consideration of Report PNCA/093/23/DG by the Depute Chief Executive, copies of which had previously been circulated, updating Committee on the Milngavie Business Improvement District (the Milngavie Bid) project. Full details were contained within the Report and Appendix 1.

Following consideration, the Committee agreed as follows:-

- a) to approve the Milngavie BID Business Plan (appendix 1);
- b) to delegate authority to the Executive Officer - Land Planning & Development to agree any required subsequent changes to the proposal documentation with the BID following on from Committee approval, subject to any change being minor in nature and not substantially altering the content of the proposal documentation;
- c) that subject to the outcome of the ballot, the Council would provide a £180,000 voluntary financial contribution for the 5-year period to the Milngavie BID project, the structure of payments for which would be set out and agreed within the Operating Agreement;
- d) that the Executive Officer - Land Planning & Development utilise existing budgets and finding to provide the financial support;
- e) subject to the outcome of the ballot, to delegate authority to the Chief Solicitor & Monitoring Officer to negotiate and agree the required Operating Agreement with Milngavie BID; and
- f) to note that the outcome of the ballot would be provided in a Technical Note to Elected Members.

13. DISABLED PERSONS' PARKING PLACES

Consideration was given to Report PNCA/090/23/SC by the Depute Chief Executive, copies of which had previously been circulated, seeking Committee approval for the introduction of traffic regulation orders to legally designate existing advisory disabled persons' parking places for use only by disabled persons' vehicles, on the roads listed in Appendix 1. In addition, it was proposed to remove a number of existing enforceable disabled persons' parking places which were no longer required for use on the roads listed as detailed within Appendix 2 of the Report. Full details were contained within the Report and attached Appendices.

Following consideration, the Committee agreed as follows:-

- a) to approve the proposal to introduce and make all existing disabled persons' parking places within East Dunbartonshire enforceable, as required by the 2009 Act and as listed in Appendix 1 of the Report;

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- b) to approve the proposal to remove a number of existing disabled persons' parking places, as listed in Appendix 2 of the Report, as these bays had been identified by Social Work Services as being no longer required; and
- c) to instruct the Chief Solicitor & Monitoring Officer to undertake the required statutory process in order to progress the proposals as set out at Paragraphs 2.1 and 2.2 of the Report.

14. CAMPSIE CROSS NO WAITING OR LOADING AT ANYTIME

There was submitted Report PNCA/094/23/SC by the Depute Chief Executive, copies of which had previously been circulated, seeking Committee approval to progress a proposal to introduce no waiting at any time restrictions on the A891 Antermomy Road and Campsie Road, Milton of Campsie. Full details were contained within the Report and Appendix 1.

Following consideration, the Committee agreed as follows:-

- a) to approve the proposal to introduce no waiting at any time restrictions of the A891 Antermomy Road and Campsie Road, as described in Paragraph 3.3 of the Report and as shown on the attached plan, (Appendix 1 of the Report); and
- b) to instruct the Chief Solicitor & Monitoring Officer to prepare the necessary Order and undertake the required statutory process in order to progress the proposal to introduce no waiting at any time restrictions on the A891 Antermomy Road, Milton of Campsie.

15. CANNIESBURN TOLL ROUNDABOUT, BEARSDEN – REDETERMIANTION OF FOOTWAY

Consideration was given to Report PNCA/103/23/FS by the Depute Chief Executive, copies of which had previously been circulated, seeking approval to increase the Penalty Charge Notice Value following national guidance issued by Scottish Ministers on the revised levels that could be charged for parking contraventions. Full details were contained within the Report and Appendix 1.

With regard to the shared space and in response to questions from Councillor Cumming regarding the surface and how the safety of pedestrians and cyclists would be secured, the Executive Officer – Land Planning & Development advised that there would be no physical delineation, however, she undertook to provide Councillor Cumming with further detail after the meeting.

Following further consideration, the Committee agreed as follows:-

- a) to authorise the Chief Solicitor & Monitoring Officer to make the East Dunbartonshire Council (Canniesburn Toll Roundabout, Bearsden) (Redetermination of Means of Passage to be by Pedal Cycle and Foot Only) Order 2023; and,

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- b) thereafter, to authorise the Executive Officer – Land Planning & Development to implement the provisions of the Order.

16. UNION STREET, KIRKINTILLOCH – RAISED TABLES

Reference having been made to the meeting of the Traffic Management Appeals Board of 19 September 2023, there was submitted Report PNCA/104/23/FS by the Depute Chief Executive, copies of which had previously been circulated, seeking authorisation of the Place, Neighbourhood and Corporate Assets Committee to install two flat topped raised tables on Union Street, Kirkintilloch. Full details were contained within the Report and Appendix 1.

In response to a question from Councillor Marshall regarding a completion date, the Executive Officer – Land Planning & Development advised that completion would be early 2024.

Following further consideration, the Committee authorised the Executive Officer – Land Planning & Development to install the flat top raised tables.

EXCLUSION OF THE PUBLIC

The Committee resolved that under Section 50A (4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information as defined in Paragraphs 6 and 9 of Part 1 of Schedule 7(A).

17. PROPOSED LEASE EXTENSION OF TWECHAR HEALTHY LIVING CENTRE, TWECHAR

There was submitted Report PNCA/096/23/GL by the Depute Chief Executive, copies of which had previously been circulated, seeking approval to extend the existing lease of Twechar Healthy Living Centre, Twechar under the terms and conditions outlined within the Report. Full details were contained within the Report.

Following consideration, the Committee agreed as follows:-

- a) to approve the lease extension on the terms outlined within the Report; and
- b) to instruct the Chief Solicitor & Monitoring Officer to conclude the necessary legal documentation associated with the proposed lease extension in early course.

18. PROPOSED LEASE OF 10 ROCHDALE PLACE, KIRKINTILLOCH

Consideration was given to Report PNCA/092/23/GL by the Depute Chief Executive, copies of which had previously been circulated, seeking Committee approval to enter into a new 5-year lease of 10 Rochdale Place, Kirkintilloch under

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the terms and conditions outlined within the Report. Full details were contained within the Report.

Following consideration, the Committee agreed as follows:-

- a) to approve the new lease on the terms outlined within the Report; and,
- b) to instruct the Chief Solicitor & Monitoring Officer to conclude the necessary legal documentation associated with the proposed lease in early course.